
9. Food Services

- a. Set refrigerator and freezers on the coldest setting.
- b. Unplug non-essential equipment.
- c. Secure emergency food, water, cooking utensils, and food disposal supplies for transport.
- d. Secure vital resident and departmental records.
- e. Fill zip top bags with ice and place in freezers.
- f. Notify vendors to deliver supplies, including ice and water.
- g. Determine the number of residents, visitors, volunteers, employees, and their family members for whom food service will be provided.
- h. Remain calm to not upset the residents.
- i. Be prepared to assist where needed at the direction of the Incident Commander.

10. Housekeeping/Laundry

- a. Secure an adequate supply of linens.
- b. Unplug all equipment.
- c. Notify vendors to deliver supplies.
- d. Secure supplies, such linens, blankets, trash can liners, mops, rags, buckets, trash cans, cleaning supplies, toilet paper, etc.
- e. Create water supply.
- f. Assist in moving residents to Area of Refuge.
- g. Remain calm to not upset the residents.
- h. Be prepared to assist where needed at the direction of the Incident Commander.

11. Transportation

- a. Check fuel, oil, and water levels for each vehicle.
- b. Move vehicles away from trees.
- c. Remain calm to not upset the residents.
- d. Be prepared to assist where needed at the direction of the Incident Commander.

12. Medical Director

- a. Will be notified and will assist if available

15. Capacity for Deceased Residents

_____ (*facility name*) shall plan for the potential of deceased residents, staff, and visitors following a crisis or disaster situation without the support of local emergency responders or other community resources. Planning for such scenarios that require the facility to temporarily handle and hold the remains of deceased individuals may be particularly needed in an emergency such as flu epidemic, pandemic, catastrophic natural disaster, or similar unprecedented event that impacts hospitals, funeral homes, mortuaries, and morgues to the point where the volume of deaths is overwhelming and public service assistance is not immediately available due to the nature of the critical event.

_____ (*facility name*) shall consider the following in handling, processing, and storing human remains on a temporary basis:

- Identify the facility's normal capacity, if any, to store deceased residents/occupants _____

- Identify any refrigeration capacity that may be available to store human remains safely separated from emergency food supply _____
